



UTILITY REGULATORY AUTHORITY

Male' Republic of Maldives

ADVERTISEMENT NUMBER: (IUL)485/1/2021/16

Terms of Reference

Supply of I.T. Hardware & Other equipment

09 November 2021

Prepared by: Utility Regulatory Authority (URA)

1. INTRODUCTION

As the national energy, water, waste and sanitation sector regulatory agency, Utility Regulatory Authority (URA) plays a vital role in developing, spreading awareness and providing information about the various laws and regulations related to the energy, water, waste and sanitation sector.

2. OBJECTIVE

The objectives of the assignment are to supply the items specified in Section 3, Lots.

3. LOTS

Lot Number	Description
LOT1	Network Equipment
LOT2	Uninterrupted Power Supply
LOT3	Conference Webcam
LOT4	Rugged Underwater Camera
LOT5	DSL Camera with equipment
LOT6	High Speed Scanners

4. APPLICATIONS

All applicants must submit the following documents required to demonstrate their capacity and experience to carry out the services stated in the TOR. The bid shall be valid for minimum 60 days from the date of submission. **The following documents will be required for bid submission for each lot.**

- Company profile and portfolio
- Copy of company/business registration certificate.
- Specifications of proposed equipment
- Copy of notification of Tax registration
- Copy of Tax clearance report
- Copy GST registration
- Completed Form 1: Financial Breakdown Form – Financial proposal should include GST (if applicable), rate per task and total price
- Contacts details (name, designation & contact number) of a liaising official
- Completed Form 3: Letter of Commitment

- Completed Form FIN – 1: Financial Situation
- Completed form FIN – 2: Average annual turnover
- Work experience – Only reference letters relevant to the task will be deemed acceptable for evaluation.

5. DURATION

Supply for the specified equipment of each lot shall not take more than 25 calendar days from the date of awarding

6. ELIGIBLE BIDDERS

The invitation is for parties with a formal intent to enter into an agreement. A bidder who submits or participates in more than one bid will result in disqualification of the bid proposals submitted by the bidder. Bidders are allowed to submit for more than 1 lot.

Registered business entities will qualify for the bid provided all documents mentioned in Section 4 of this Terms of Reference document are presented at the bid submission date.

7. LANGUAGE OF THE BIDS

The bids shall be submitted in English

LOT 1 – NETWORK EQUIPMENT

1. SCOPE

#	Description	Quantity
1	Firewall with Software License	1
2	Layer 3 Switch	1
3	Layer 2 Switch	4

2. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 1 – Network Equipment

Firewall	
Firewall Inspection	3.0 Gbps
Application Inspection Throughout	1.4 Gbps
Threat Prevention Throughout	1.25 Gbps
Maximum Connections	1,000,000
Interfaces	4 x 2.5 GbE SFP 4 x 2.5-GbE 12 x 1-GbE
Built-in Storage	16 GB
VLAN Interfaces	256
Warranty	1 year
Software	
License Duration	3 Year
# of Users	<200

b) Specification for #2 of Section 1 of Scope of LOT 1 – Network Equipment

Layer 3 Switch	
Interfaces	(24) 10/100/1000 RJ45 Ports
Networking	(2) 1/10G SFP+ Ethernet Ports
Rack mountable	Yes
Management	Ethernet In-Band
Total Non-Blocking Throughout	44 Gbps
Switching Capacity	88 Gbps
Forwarding Rate	65.472 Mpps
Power Method	
Universal Input	100-240VAC/50-60 Hz
USP RPS DC Input	52VDC, 7.69A; 11.5VDC, 2.61A
Power Supply	AC/DC, Internal, 450W
Supported Voltage Range	100 to 240VAC
Max. Power Consumption (Excluding PoE Output)	50W

Terms of Reference – Supply of I.T. Hardware & Other equipment

ESD/EMP Protection	Air: ± 16 kV, Contact: ± 12 kV
Shock and Vibration	ETSI300-019-1.4 Standard
Operating Temperature	-5 to 40° C (23 to 104° F)
Operating Humidity	10 to 90% Noncondensing
Certifications	CE, FCC, IC
Total Available PoE	400W
PoE Interfaces	
Ports 1-16	POE+ IEEE 802.3af/at, (pins 1, 2+; 3, 6-) 60W PoE++ IEEE 802.3af/at/bt (Pins 1, 2+; 3, 6-) (Pair A 1, 2+; 3, 6-) (Pair B 4, 5+; 7, 8-)
Ports 17-24	
Max. PoE Wattage per Port by PSE	
802.3at	32W
802.3bt	64W
Voltage Range 802.3af Mode	44-57V
Voltage Range 802.3at Mode	50-57V
Warranty	1 Year

c) Specification for #3 of Section 1 of Scope of LOT 1 – Network Equipment

Layer 2 Switch	
Interfaces	(48) 10/100/1000 RJ45 Ports
--Networking	(4) 1/10G SFP+ Ethernet Ports
--Rack mountable	Yes
---Management	Ethernet In-band
Total Non-Blocking Throughput	52 Gbps
Switching Capacity	104 Gbps
Forwarding Rate	77.38 Mpps
Power Method	100-240 VAC, 50/60Hz, Universal Output
Power Supply	240W
Supported Voltage Range	100 to 240 VAC
Max. Power Consumption (Excluding PoE Output)	45 W
ESD/EMP Protection	Air: ± 16 kV, Contact: ± 12 kV
Shock and Vibration	ETSI300-019-1.4 Standard
Operating Temperature	-5 to 40° C (23 to 104° F)
Operating Humidity	10 to 90% Noncondensing
Certifications	CE, FCC, IC
Total Available PoE	195W
PoE Interfaces	
--Ports 1-32	PoE+ IEEE 802.3af/at
Max. PoE Wattage per Port by PSE	
--802.3at	32W
Voltage Range 802.3af Mode	44-57V
Voltage Range 802.3at Mode	50-57V
Warranty	1 Year

3. DELIVERABLES

#	Parameter
D1	Supply of Firewall
D2	Supply of Layer 3 Switch
D3	Supply of Layer 2 Switches

4. PAYMENT SCHEDULE

Applicants must submit their financial proposal which must indicate the rate per item in scope (Section 1 – Lot 1) and price for the total assignment. The supplier is however, expected to deliver the full scope under deliverables of this lot for final and full payments.

5. SUBMISSION

Proposal must be submitted to the Utility Regulatory Authority no later than 1100hrs on 22nd November 2021. The proposal shall be addressed as follows:

“Do not open before 22nd November 2021 at 11:00 hours – LOT 1 of Supply of I.T. Hardware & Other equipment”

LOT 1 – Network Equipment

Procurement Unit
Utility Regulatory Authority,
Handhuvaree Hingun, Maafannu, Male’, 20392,
Republic of Maldives.
Email: procurement@ura.gov.mv
Website: www.ura.gov.mv
Announcement Number: (IUL)485/1/2021/16

ANNEX 1: STANDARD FORMS

FORM-1: FINANCIAL BREAKDOWN

Lot 1 – Network Equipment

Deliverable	Description	Qty	Price	GST (MVR)	Total (MVR)
D1	Firewall	1
D2	Layer 3 Switch	1
D3	Layer 2 Switch	4
	Total with GST:				...

Indicate the total cost with detail cost to be paid in Maldivian Rufiyaa.

Note: The total contract price should be quoted inclusive of Goods and Services Tax (GST) as per the GST Legislation and Circulars where applicable.

ANNEX 2: EVALUATION OF PROPOSALS

<p>Criteria for Preliminary Examination of Proposals</p>	<p>Document pre-check</p> <ol style="list-style-type: none"> 1. Completed Form-1: Financial Breakdown is included in the proposal 2. Completed Form-3: Letter of commitment 3. Completed Form FIN-1 4. Completed Form FIN-2 5. Specifications of Proposed equipment 6. Tax Clearance report 7. Letters of Experience 8. Minimum 60 days' proposal validity provided 9. All the standard forms are included (i.e. no standard contents deleted, no reservations added) 10. Latest Certificate of Registration of institution/company <i>or</i> Copy of National Identity Card 11. Proposal is strictly for the full scope of requirements of this lot (i.e. partial offer is not allowed) 12. There are no exceptional conditions stated that are unacceptable to URA
<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

<p>Note:</p>	<p>1. If proponents do not meet any of the above listed criteria, their proposal may not be considered for further evaluation.</p> <p>2. Proponents meeting above listed criteria are required to submit evidences (details / documents) in support – otherwise proposal may be disqualified.</p>
<p>Evaluation Criteria</p>	<p>a) Pre-Evaluation</p> <p>a) Pre-Evaluation is a preliminary evaluation done based on the documentation requirement before moving on to the Technical Evaluation. Pre-Evaluation determines if bidder is substantially responsive to the terms of this ToR as specified below;</p> <ul style="list-style-type: none"> • Bidder confirms to all requirements identified under Section 4. Applications. <p>b) Substantially non-responsive bids at this pre-evaluation stage will be rejected from further stages of evaluation.</p> <p>c) Substantially responsive bids at this pre-evaluation stage shall be qualified for technical evaluation.</p> <p>b) Technical evaluation</p> <p>Technical evaluation is to confirm if the proposed product does comply with all the requirements listed under the technical specifications. The Authority holds the authority to qualify any proposal technically based on their proposed features, only if the evaluation committee finds it acceptable and would achieve the objective fully. Technically non-responsive bids from this stage would not be qualified to the final evaluation.</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

c) Final Evaluation

The proposal would be qualified to this stage after being assessed in pre-evaluation and technical evaluation. In this evaluation, the proposals would be compared to their proposed price, duration and experience to complete the project. Point system set for the final evaluation is:

#	Description	Points (percentage)
1	Price $\frac{\text{Lowest price proposed}}{\text{Proposed price}} \times 95$	95%
3	Experience Experience would be considered to all submitted letters which is addressed to relevant works (value higher than MVR 35,000) completed within the past 5 years. Each valid reference letter would carry 1 point.	5%

The Bidder who is able to meets the eligibility criteria and scores highest from the evaluation will be selected for awarding

ANNEX 3 – HISTORICAL FINANCIAL PERFORMANCE

Criteria	Compliance Requirements	Submission Requirements
Historical Financial Performance		
Submission of balance sheets and income statements or, for the last 3 (Three) years ending 31st December, 2020 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, an Applicant's net worth calculated as the difference between total assets and total liabilities should be positive.	Must meet requirement	Form FIN - 1 with attachments
Average Annual Turnover		
Minimum average annual turnover of MVR 160,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 1, Scope

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.

LOT 2 - Uninterrupted Power Supply

1. SCOPE

#	Description	Quantity
1	UPS – 650 VA	15
2	UPS – 1,000VA	10

2. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 2 – Uninterrupted Power Supply

Capacity	650VA
Nominal Voltage	230 V
Frequency	Auto Sensing, 45 to 55 Hz
Topology	Line Interactive
Wave Type	Stepped Sine
Output Connectors	3 Wire
Number of Socket outlets	4 x IEC 60320 C10
Bypass	Internal
Battery Type	Lead Acid
Recharge Time	8 h
Warranty	1 Year

b) Specification for #2 of Section 1 of Scope of LOT 2 – Uninterrupted Power Supply

Capacity	1000VA
Nominal Voltage	230 V
Frequency	Auto Sensing, 45 to 55 Hz
Topology	Line Interactive
Wave Type	Stepped Sine
Output Connectors	3 Wire
Number of Socket outlets	4 x IEC 60320 C10
Bypass	Internal
Battery Type	Lead Acid
Recharge Time	8 h
Warranty	1 Year

3. DELIVERABLES

#	Parameter
D1	Supply of UPS 650VA
D2	Supply of UPS 1,000VA

4. PAYMENT SCHEDULE

Applicants must submit their financial proposal which must indicate the rate per item in scope (Section 1 – Lot 2) and price for the total assignment. The supplier is however, expected to deliver the full scope under deliverables of this lot for final and full payments.

5. SUBMISSION

Proposal must be submitted to the Utility Regulatory Authority no later than 1100hrs on 22nd November 2021. The proposal shall be addressed as follows:

“Do not open before 22nd November 2021 at 11:00 hours – LOT 2 of Supply of I.T. Hardware & Other equipment”

LOT 2 – Uninterrupted Power Supply

Procurement Unit
Utility Regulatory Authority,
Handhuvaree Hingun, Maafannu, Male’, 20392,
Republic of Maldives.
Email: procurement@ura.gov.mv
Website: www.ura.gov.mv
Announcement Number: (IUL)485/1/2021/16

ANNEX 1: STANDARD FORMS

FORM-3: Letter of Commitment

[Company Name]

[Road Name]

Male'

Maldives

[Date]

Mr. Yazeed Ahmed,
Chief Executive,
Utility Regulatory Authority,
Handhuvaree Hingun, 20392,
Male',
Maldives

Re: Supply of I.T. Hardware & Other equipment

Ref No:

Dear Sir/Madam,

We, the undersigned, offer to provide the LOT 2 (Uninterrupted Power Supply) of “**Supply of I.T. Hardware & Other equipment**” in accordance with your Terms of Reference dated *09 November 2021* and our Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if this proposal is accepted, to complete and deliver the whole of the services assigned to me in the scope of services.

We undertake, if this proposal is accepted upon receipt of the Utility Regulatory Authority’s notice, to commence performance of the services with due expedition and without delay.

Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Name of Company:

Address:

ANNEX 2: EVALUATION OF PROPOSALS

<p>Criteria for Preliminary Examination of Proposals</p>	<p>Document pre-check</p> <ol style="list-style-type: none"> 1. Completed Form-1: Financial Breakdown is included in the proposal 2. Completed Form-3: Letter of commitment 3. Completed Form FIN-1 4. Completed Form FIN-2 5. Specifications of Proposed equipment 6. Tax Clearance report 7. Letters of Experience 8. Minimum 60 days' proposal validity provided 9. All the standard forms are included (i.e. no standard contents deleted, no reservations added) 10. Latest Certificate of Registration of institution/company <i>or</i> Copy of National Identity Card 11. Proposal is strictly for the full scope of requirements of this lot (i.e. partial offer is not allowed) 12. There are no exceptional conditions stated that are unacceptable to URA
<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

<p>Note:</p>	<p>1. If proponents do not meet any of the above listed criteria, their proposal may not be considered for further evaluation.</p> <p>2. Proponents meeting above listed criteria are required to submit evidences (details / documents) in support – otherwise proposal may be disqualified.</p>
<p>Evaluation Criteria</p>	<p>a) Pre-Evaluation</p> <p>a) Pre-Evaluation is a preliminary evaluation done based on the documentation requirement before moving on to the Technical Evaluation. Pre-Evaluation determines if bidder is substantially responsive to the terms of this ToR as specified below;</p> <ul style="list-style-type: none"> • Bidder confirms to all requirements identified under Section 4. Applications. <p>b) Substantially non-responsive bids at this pre-evaluation stage will be rejected from further stages of evaluation.</p> <p>c) Substantially responsive bids at this pre-evaluation stage shall be qualified for technical evaluation.</p> <p>b) Technical evaluation</p> <p>Technical evaluation is to confirm if the proposed product does comply with all the requirements listed under the technical specifications. The Authority holds the authority to qualify any proposal technically based on their proposed features, only if the evaluation committee finds it acceptable and would achieve the objective fully. Technically non-responsive bids from this stage would not be qualified to the final evaluation.</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

c) Final Evaluation

The proposal would be qualified to this stage after being assessed in pre-evaluation and technical evaluation. In this evaluation, the proposals would be compared to their proposed price, duration and experience to complete the project. Point system set for the final evaluation is:

#	Description	Points (percentage)
1	Price $\frac{\text{Lowest price proposed}}{\text{Proposed price}} \times 95$	95%
3	Experience Experience would be considered to all submitted letters which is addressed to relevant works (value higher than MVR 35,000) completed within the past 5 years. Each valid reference letter would carry 1 point.	5%

The Bidder who is able to meet the eligibility criteria and scores highest from the evaluation will be selected for awarding

ANNEX 3 – HISTORICAL FINANCIAL PERFORMANCE

Criteria	Compliance Requirements	Submission Requirements
Historical Financial Performance		
Submission of balance sheets and income statements or, for the last 3 (Three) years ending 31 st December, 2020 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, an Applicant's net worth calculated as the difference between total assets and total liabilities should be positive.	Must meet requirement	Form FIN - 1 with attachments
Average Annual Turnover		
Minimum average annual turnover of MVR 200,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31 st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 2, Scope

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.

LOT 3 – Conference Webcam

1. SCOPE

#	Description	Quantity
1	Conference Webcam	1

2. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 3 – Conference Webcam

Resolution	1080p
Microphone pickup range	~ 12 ft
Microphone sampling rate	48 kHz
# of built-in microphones	8
Echo cancellation	Yes
Camera type	360-degree
Connection interface	USB 2.0
Processor	Qualcomm Snapdragon 410
Updates	OTA, USB
Warranty	1 Year

3. DELIVERABLES

#	Parameter
D1	Supply of Conference Webcam

4. PAYMENT SCHEDULE

Applicants must submit their financial proposal which must indicate the rate per item in scope (Section 1 – Lot 3) and price for the total assignment. The supplier is however, expected to deliver the full scope under deliverables of this lot for final and full payments.

5. SUBMISSION

Proposal must be submitted to the Utility Regulatory Authority no later than 1100hrs on 22nd November 2021. The proposal shall be addressed as follows:

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LOT 3 – Conference Webcam

Procurement Unit
Utility Regulatory Authority,
Handhuvaree Hingun, Maafannu, Male’, 20392,
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Email: procurement@ura.gov.mv
Website: www.ura.gov.mv
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ANNEX 1: STANDARD FORMS

FORM-3: Letter of Commitment

[Company Name]

[Road Name]

Male'

Maldives

[Date]

Mr. Yazeed Ahmed,
Chief Executive,
Utility Regulatory Authority,
Handhuvaree Hingun, 20392,
Male',
Maldives

Re: Supply of I.T. Hardware & Other equipment

Ref No:

Dear Sir/Madam,

We, the undersigned, offer to provide the LOT 3 (Conference Webcam) of “**Supply of I.T. Hardware & Other equipment**” in accordance with your Terms of Reference dated *09 November 2021* and our Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if this proposal is accepted, to complete and deliver the whole of the services assigned to me in the scope of services.

We undertake, if this proposal is accepted upon receipt of the Utility Regulatory Authority’s notice, to commence performance of the services with due expedition and without delay.

Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Name of Company:

Address:

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<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

<p>Note:</p>	<p>1. If proponents do not meet any of the above listed criteria, their proposal may not be considered for further evaluation.</p> <p>2. Proponents meeting above listed criteria are required to submit evidences (details / documents) in support – otherwise proposal may be disqualified.</p>
<p>Evaluation Criteria</p>	<p>a) Pre-Evaluation</p> <p>a) Pre-Evaluation is a preliminary evaluation done based on the documentation requirement before moving on to the Technical Evaluation. Pre-Evaluation determines if bidder is substantially responsive to the terms of this ToR as specified below;</p> <ul style="list-style-type: none"> • Bidder confirms to all requirements identified under Section 4. Applications. <p>b) Substantially non-responsive bids at this pre-evaluation stage will be rejected from further stages of evaluation.</p> <p>c) Substantially responsive bids at this pre-evaluation stage shall be qualified for technical evaluation.</p> <p>b) Technical evaluation</p> <p>Technical evaluation is to confirm if the proposed product does comply with all the requirements listed under the technical specifications. The Authority holds the authority to qualify any proposal technically based on their proposed features, only if the evaluation committee finds it acceptable and would achieve the objective fully. Technically non-responsive bids from this stage would not be qualified to the final evaluation.</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

c) Final Evaluation

The proposal would be qualified to this stage after being assessed in pre-evaluation and technical evaluation. In this evaluation, the proposals would be compared to their proposed price, duration and experience to complete the project. Point system set for the final evaluation is:

#	Description	Points (percentage)
1	Price $\frac{\text{Lowest price proposed}}{\text{Proposed price}} \times 95$	95%
3	Experience Experience would be considered to all submitted letters which is addressed to relevant works (value higher than MVR 15,000) completed within the past 5 years. Each valid reference letter would carry 1 point.	5%

The Bidder who is able to meet the eligibility criteria and scores highest from the evaluation will be selected for awarding

ANNEX 3 – HISTORICAL FINANCIAL PERFORMANCE

Criteria	Compliance Requirements	Submission Requirements
Historical Financial Performance		
Submission of balance sheets and income statements or, for the last 3 (Three) years ending 31 st December, 2020 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, an Applicant's net worth calculated as the difference between total assets and total liabilities should be positive.	Must meet requirement	Form FIN - 1 with attachments
Average Annual Turnover		
Minimum average annual turnover of MVR 15,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31 st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 3, Scope

Form FIN - 1: Financial Situation

Each Bidder must fill in this form

Financial Data for Previous 3 Years [MVR Equivalent]			
	Year 2020:	Year 2019:	Year 2018:

Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			
Working Capital			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			
<input type="checkbox"/> Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions. <ul style="list-style-type: none"> • All such documents reflect the financial situation of the Bidder. • Historic financial statements must be complete, including all notes to the financial statements. • Historic financial statements must correspond to accounting periods 			

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.

Lot 4 – Rugged Underwater Camera

1. SCOPE

#	Description	Quantity
1	Rugged Underwater Camera	1

2. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 4 – Rugged Underwater Camera

Sensor Size	1/2.3"
Effective picture size	12 Megapixels
Photo file formats	RAW, JPEG
Waterproof limit	Minimum 15 meters
Shockproof limit	Minimum 2 meters
Crushproof limit	Minimum 50 kgf
Focal Length	4.5 to 18 mm
Max aperture	f2.0
ISO	100 to 12800
Video recording	Yes
Video resolution	4K, FHD, HD
Image stabilization	Yes, any method.
Memory card slot	SD/SDHC/SDXC
GPS	Yes
Warranty	1 Year

3. DELIVERABLES

#	Parameter
D1	Supply of Rugged Underwater Camera

4. PAYMENT SCHEDULE

Applicants must submit their financial proposal which must indicate the rate per item in scope (Section 1 – Lot 4) and price for the total assignment. The supplier is however, expected to deliver the full scope under deliverables of this lot for final and full payments.

5. SUBMISSION

Proposal must be submitted to the Utility Regulatory Authority no later than 1100hrs on 22nd November 2021. The proposal shall be addressed as follows:

“Do not open before 22nd November 2021 at 11:00 hours – LOT 4 of Supply of I.T. Hardware & Other equipment”

LOT 4 – Rugged Underwater Camera

Procurement Unit
Utility Regulatory Authority,
Handhuvaree Hingun, Maafannu, Male', 20392,
Republic of Maldives.
Email: procurement@ura.gov.mv
Website: www.ura.gov.mv
Announcement Number: (IUL)485/1/2021/16

ANNEX 1: STANDARD FORMS

FORM-3: Letter of Commitment

[Company Name]

[Road Name]

Male'

Maldives

[Date]

Mr. Yazeed Ahmed,
Chief Executive,
Utility Regulatory Authority,
Handhuvaree Hingun, 20392,
Male',
Maldives

Re: Supply of I.T. Hardware & Other equipment

Ref No:

Dear Sir/Madam,

We, the undersigned, offer to provide the LOT 4 (Rugged Underwater Camera) of “**Supply of I.T. Hardware & Other equipment**” in accordance with your Terms of Reference dated *09 November 2021* and our Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if this proposal is accepted, to complete and deliver the whole of the services assigned to me in the scope of services.

We undertake, if this proposal is accepted upon receipt of the Utility Regulatory Authority’s notice, to commence performance of the services with due expedition and without delay.

Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Name of Company:

Address:

ANNEX 2: EVALUATION OF PROPOSALS

<p>Criteria for Preliminary Examination of Proposals</p>	<p>Document pre-check</p> <ol style="list-style-type: none"> 1. Completed Form-1: Financial Breakdown is included in the proposal 2. Completed Form-3: Letter of commitment 3. Completed Form FIN-1 4. Completed Form FIN-2 5. Specifications of Proposed equipment 6. Tax Clearance report 7. Letters of Experience 8. Minimum 60 days' proposal validity provided 9. All the standard forms are included (i.e. no standard contents deleted, no reservations added) 10. Latest Certificate of Registration of institution/company <i>or</i> Copy of National Identity Card 11. Proposal is strictly for the full scope of requirements of this lot (i.e. partial offer is not allowed) 12. There are no exceptional conditions stated that are unacceptable to URA
<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

<p>Note:</p>	<p>1. If proponents do not meet any of the above listed criteria, their proposal may not be considered for further evaluation.</p> <p>2. Proponents meeting above listed criteria are required to submit evidences (details / documents) in support – otherwise proposal may be disqualified.</p>
<p>Evaluation Criteria</p>	<p>a) Pre-Evaluation</p> <p>a) Pre-Evaluation is a preliminary evaluation done based on the documentation requirement before moving on to the Technical Evaluation. Pre-Evaluation determines if bidder is substantially responsive to the terms of this ToR as specified below;</p> <ul style="list-style-type: none"> • Bidder confirms to all requirements identified under Section 4. Applications. <p>b) Substantially non-responsive bids at this pre-evaluation stage will be rejected from further stages of evaluation.</p> <p>c) Substantially responsive bids at this pre-evaluation stage shall be qualified for technical evaluation.</p> <p>b) Technical evaluation</p> <p>Technical evaluation is to confirm if the proposed product does comply with all the requirements listed under the technical specifications. The Authority holds the authority to qualify any proposal technically based on their proposed features, only if the evaluation committee finds it acceptable and would achieve the objective fully. Technically non-responsive bids from this stage would not be qualified to the final evaluation.</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

c) Final Evaluation

The proposal would be qualified to this stage after being assessed in pre-evaluation and technical evaluation. In this evaluation, the proposals would be compared to their proposed price, duration and experience to complete the project. Point system set for the final evaluation is:

#	Description	Points (percentage)
1	Price $\frac{\text{Lowest price proposed}}{\text{Proposed price}} \times 95$	95%
3	Experience Experience would be considered to all submitted letters which is addressed to relevant works (value higher than MVR 5,000) completed within the past 5 years. Each valid reference letter would carry 1 point.	5%

The Bidder who is able to meet the eligibility criteria and scores highest from the evaluation will be selected for awarding

ANNEX 3 – HISTORICAL FINANCIAL PERFORMANCE

Criteria	Compliance Requirements	Submission Requirements
Historical Financial Performance		
Submission of balance sheets and income statements or, for the last 3 (Three) years ending 31 st December, 2020 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, an Applicant's net worth calculated as the difference between total assets and total liabilities should be positive.	Must meet requirement	Form FIN - 1 with attachments
Average Annual Turnover		
Minimum average annual turnover of MVR 6,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31 st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 4, Scope

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.

Lot 5 – DSLR Camera with Equipment

1. SCOPE

#	Description	Quantity
1	DSLR Body	1
2	Lens	1
3	External Flash	1
4	Additional Battery	2

2. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 5 – DSLR Camera with Equipment

Type	Digital AF/AE single-lens reflex camera
Recording Media	SD/SDHC/SDXC memory cards
Image Format	Approx 35.9 x 24 mm Full Frame
Sensor Type	CMOS
Effective Pixels	26.2 megapixels
Aspect Ratio	3:2
Color filter system	RGB Primary
Low pass filter	Yes
Dust deletion	Self-cleaning
Picture Format	JPEG, RAW
RAW + JPEG	Yes
Color space	sRGB/Adobe RGB
Viewfinder type	Eye-level SLR
Mirror	Quick-return all-surface half mirror
Focusing modes	Autofocus (one-shot AF, servo AF, AI focus AF), Manual
ISO	100 to 40,000
Shutter Speed	1/4000 s to 30 s
Burst shooting speed	6.5 shots / sec
Video Format	MP4, MPV, Motion JPEG, ALL-I
Video resolution	1920 x 1080, 1280 x 720
Recording frame rate	60 (±2%)
Monitor type	TFT LCD
WiFi	IEEE 802.11b/g/n
Transmission range	Approx. 15m/49.2 ft
Security	WPA/WPA2-PSK
Control with smart phone	Yes
Bluetooth	Yes version 4.1
GPS	Yes
USB	Yes, V2.0
Video out	USB Type C

Battery	Yes, should be included
Battery adapter	Yes, should be included
Warranty	1 Year

b) Specification for #2 of Section 1 of Scope of LOT 5 – DSLR Camera with Equipment

Focal Length	24-70 mm
Aperture	f/2.8
Angle of View	74 - 23, 53, - 19, 84 - 34
Dust Cap	Yes, both sides
Mount Type	Same as camera supplied for #1
Compatibility	Should be compatible with camera supplied for #1
Warranty	1 Year

c) Specification for #3 of Section 1 of Scope of LOT 5 – DSLR Camera with Equipment

Guide No. (ISO100) meters	26
Focal Length coverage	24, 50mm
Frequency	1 - 500 Hz
Flash manual steps	1/3 step
Wireless flash	Yes
Transmission type	Optical
Flash Head movement (degrees)	Up - 45, 60, 75 and 90 Left - 60, 75, 90, 120 and 150 Right - 60, 75, 90, 120, 150 and 180
AF Assist Beam	Yes
Power	2 x AA Batteries

d) Specification for #4 of Section 1 of Scope of LOT 5 – DSLR Camera with Equipment

Original replacement battery, same brand as camera

3. DELIVERABLES

#	Parameter
D1	Supply of DSLR Body
D2	Supply of Lens
D3	Supply of External Flash
D4	Supply of Additional Battery

ANNEX 1: STANDARD FORMS

FORM-1: FINANCIAL BREAKDOWN

Lot 5 – DSLR Camera with Equipment

Deliverable	Description	Qty	Price	GST (MVR)	Total (MVR)
D1	DSLR Body	1
D2	Lens	1
D3	External Flash	1
D4	Additional Battery	2
	Total with GST:				...

Indicate the total cost with detail cost to be paid in Maldivian Rufiyaa.

Note: The total contract price should be quoted inclusive of Goods and Services Tax (GST) as per the GST Legislation and Circulars where applicable.

FORM-3: Letter of Commitment

[Company Name]

[Road Name]

Male'

Maldives

[Date]

Mr. Yazeed Ahmed,
Chief Executive,
Utility Regulatory Authority,
Handhuvaree Hingun, 20392,
Male',
Maldives

Re: Supply of I.T. Hardware & Other equipment

Ref No:

Dear Sir/Madam,

We, the undersigned, offer to provide the LOT 5 (DSLR Camera with Equipment) of “**Supply of I.T. Hardware & Other equipment**” in accordance with your Terms of Reference dated *09 November 2021* and our Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if this proposal is accepted, to complete and deliver the whole of the services assigned to me in the scope of services.

We undertake, if this proposal is accepted upon receipt of the Utility Regulatory Authority's notice, to commence performance of the services with due expedition and without delay.

Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Name of Company:

Address:

ANNEX 2: EVALUATION OF PROPOSALS

<p>Criteria for Preliminary Examination of Proposals</p>	<p>Document pre-check</p> <ol style="list-style-type: none"> 1. Completed Form-1: Financial Breakdown is included in the proposal 2. Completed Form-3: Letter of commitment 3. Completed Form FIN-1 4. Completed Form FIN-2 5. Specifications of Proposed equipment 6. Tax Clearance report 7. Letters of Experience 8. Minimum 60 days' proposal validity provided 9. All the standard forms are included (i.e. no standard contents deleted, no reservations added) 10. Latest Certificate of Registration of institution/company <i>or</i> Copy of National Identity Card 11. Proposal is strictly for the full scope of requirements of this lot (i.e. partial offer is not allowed) 12. There are no exceptional conditions stated that are unacceptable to URA
<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

<p>Note:</p>	<p>1. If proponents do not meet any of the above listed criteria, their proposal may not be considered for further evaluation.</p> <p>2. Proponents meeting above listed criteria are required to submit evidences (details / documents) in support – otherwise proposal may be disqualified.</p>
<p>Evaluation Criteria</p>	<p>a) Pre-Evaluation</p> <p>a) Pre-Evaluation is a preliminary evaluation done based on the documentation requirement before moving on to the Technical Evaluation. Pre-Evaluation determines if bidder is substantially responsive to the terms of this ToR as specified below;</p> <ul style="list-style-type: none"> • Bidder confirms to all requirements identified under Section 4. Applications. <p>b) Substantially non-responsive bids at this pre-evaluation stage will be rejected from further stages of evaluation.</p> <p>c) Substantially responsive bids at this pre-evaluation stage shall be qualified for technical evaluation.</p> <p>b) Technical evaluation</p> <p>Technical evaluation is to confirm if the proposed product does comply with all the requirements listed under the technical specifications. The Authority holds the authority to qualify any proposal technically based on their proposed features, only if the evaluation committee finds it acceptable and would achieve the objective fully. Technically non-responsive bids from this stage would not be qualified to the final evaluation.</p>

ANNEX 3 – HISTORICAL FINANCIAL PERFORMANCE

Criteria	Compliance Requirements	Submission Requirements
Historical Financial Performance		
Submission of balance sheets and income statements or, for the last 3 (Three) years ending 31 st December, 2020 to demonstrate the current soundness of the Bidders financial position and its prospective long-term profitability. As a minimum, an Applicant's net worth calculated as the difference between total assets and total liabilities should be positive.	Must meet requirement	Form FIN - 1 with attachments
Average Annual Turnover		
Minimum average annual turnover of MVR 65,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31 st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 5, Scope

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.

Lot 6 – High Speed Scanners

6. SCOPE

#	Description	Quantity
1	High Speed Scanner	2

7. TECHNICAL SPECIFICATION

a) Specification for #1 of Section 1 of Scope of LOT 5 – DSLR Camera with Equipment

Scanning speed	45 ppm or better
Duplex scanning	Yes
Scan Resolution	600 dpi
Network	Tes
USB	3.0 or better
Warranty	1 Year

8. DELIVERABLES

#	Parameter
D1	Supply of High-Speed Scanners

9. PAYMENT SCHEDULE

Applicants must submit their financial proposal which must indicate the rate per item in scope (Section 1 – Lot 6) and price for the total assignment. The supplier is however, expected to deliver the full scope under deliverables of this lot for final and full payments.

10. SUBMISSION

Proposal must be submitted to the Utility Regulatory Authority no later than 1100hrs on 22nd November 2021. The proposal shall be addressed as follows:

“Do not open before 22nd November 2021 at 11:00 hours – LOT 6 of Supply of I.T. Hardware & Other equipment”

LOT 6 – High Speed Scanners

Procurement Unit
 Utility Regulatory Authority,
 Handhuvaree Hingun, Maafannu, Male’, 20392,
 Republic of Maldives.
 Email: procurement@ura.gov.mv
 Website: www.ura.gov.mv
 Announcement Number: (IUL)485/1/2021/16

ANNEX 1: STANDARD FORMS

FORM-1: FINANCIAL BREAKDOWN

Lot 5 – DSLR Camera with Equipment

Deliverable	Description	Qty	Price	GST (MVR)	Total (MVR)
D1	High Speed Scanner	2
	Total with GST:				...

Indicate the total cost with detail cost to be paid in Maldivian Rufiyaa.

Note: The total contract price should be quoted inclusive of Goods and Services Tax (GST) as per the GST Legislation and Circulars where applicable.

ANNEX 2: EVALUATION OF PROPOSALS

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<p>Eligibility Criteria</p>	<p>Refer to Section 6 (Eligible Bidders) of this TOR</p>

Terms of Reference – Supply of I.T. Hardware & Other equipment

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3	Experience Experience would be considered to all submitted letters which is addressed to relevant works (value higher than MVR 10,000) completed within the past 5 years. Each valid reference letter would carry 1 point.	5%

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Minimum average annual turnover of MVR 15,000 only calculated as total certified payments received for contracts in progress or completed, within the last 3 (Three) years ending 31 st December, 2020.	Must meet requirement	Form FIN – 2

Companies/Businesses that are less than 3 years old may submit their bank statements to demonstrate their financial capability to carryout the works defined in Section 1 – LOT 6, Scope

Form FIN - 1: Financial Situation

Each Bidder must fill in this form

Financial Data for Previous 3 Years [MVR Equivalent]			
	Year 2020:	Year 2019:	Year 2018:

Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			
Working Capital			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			
<input type="checkbox"/> Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions. <ul style="list-style-type: none"> • All such documents reflect the financial situation of the Bidder. • Historic financial statements must be complete, including all notes to the financial statements. • Historic financial statements must correspond to accounting periods 			

Terms of Reference – Supply of I.T. Hardware & Other equipment

Form FIN - 2: Average Annual Turnover

Each Bidder must fill in this form

Annual Turnover Data for the Last 3 Years		
Year	Amount Currency	MVR Equivalent
2020		
2019		
2018		

Average Annual Turnover

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for contracts in progress or completed at the end of the period reported.