



Guideline for facility registration and operating license for currently operational facilities.

(Energy, Water and Sewerage systems)

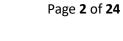






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CHAPTER 1: Introduction

This guideline is developed to provide guidance on registering and obtaining operating license for existing facilities that provide utility service(s), which is required as per the regulations published under the Energy Act (18/2021) and Water Act (8/2020) for facility registration and operating licensing (2023/R-78 and 2023/R-105).

The guideline covers filling the application form, the outline of the process flow and requirements to registration and licensing of operators for facilities that provide utility services.

CHAPTER 2: Application Forms

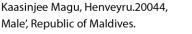
- There are 2 application forms, one for each service, which are:
 - 1. GEN01: Application for Utility Service Facility Registration
 - 2. GEN02: Application for Utility Service Operating License
- The application forms are available from the Authority's website as both pdf and fillable (docx) versions.
- General information is covered under **General Information Section** of the application forms.
- All facilities currently established on the island under the same owner can be submitted under the same application for facility registration.
- All facilities currently under the same operator can be submitted under the same application for operating license.

Chapter 2.1: GEN01: Application for Utility Service Facility Registration

Section 1: Application Type		1 وَمَرْ حَدِدُ مُورٌ خِوْرُومُ
Choose only one option from the following.		कुरहेल्हें दर्दहें हैं है
New Registration		222 250
Change of detail		مرو رود د ه مورسو - مروسیرسر
Termination of registration		برُمِ سُوعُ پِر الرَّوْدِيرُ
Re-issue (Lost or damaged)	. \square	בתקבות ותכא תפעם בית הקשישה ההמנות
Registration No. (if not new):		بَدَي هُ عَهِم سَرَّمُو هُوْ (وَرُوْ الْقَرْصُرُونَ):

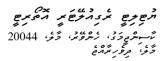
The type of application can be chosen in this section.

- New Registration: If a facility is being registered for the first time under the new regulations.
- Change of detail: If there is a change to the details of an already registered facility.
- Termination of registration: If a facility is decommissioned and no longer in service and the registration of the facility needs to be terminated
- Re-issue: If for any reason the owner of the facility would like a copy of the registration to be reissued.
- Registration No. (if not new): This is the reference number of the registration certificate for registered facilities.



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Section 2: Type and purpose of Facility		2 وَمَرْ عَمِرْ: رِبِي وَقَوْدُ عُورُقِهِ عُرْدُونُونُو وَقَوْ
Choose all appropriate.		شارده فالماردة) والالمامة ودو.
Power System for		לשלחם תש ל בתבעות
A1. Inhabited Island		Al ברייל קינול ה'ינ' אינ' ינ' ב' ב' קינ'
A2. Commercial & Industrial		A2· وِيَرُوْيِر مَدِر سِيرُر كَانْرُوْنْر
B1. Independent Power Producer		B1 برسود کرستان کا کوکر کرکو کرستان کرونر
P2 Natural/Infrastructure Occupation		B2 - 1980 562 1082 1084
B2. Network/Infrastructure Operation		אר אט כ כ כ 0 אר בא מיש מי מיית
Water Supply System for		ביני תייל ב בתבנות
W-A1. Inhabited Island		W-A1 دِرْسْرْدِىرِدْمْ ئْرْبْرْبَرْدْ دِنْوْدَى دِسْرُوَنْرْ
W-A2. Commercial & Industrial		W-A2 وَمَرُوْمِ مَرِ سِسِرُدٍ صَّرْدُوْرُ
W-B1. Independent Water Producer		W-B1 התב ליתב משלית לית הלה בכת
W-B2. Network/Infrastructure Operation		W-B2 شرع و سروم و و و دو بر خريد و دو و دو دو و دو و دو و دو دو و دو
W-B4. Rainwater Harvesting and		W-B4 לי לי לי תם מים לי לי לי לי לי לי לי אי אי לי
Distribution (without a network)	Ш	פ ממינת פחב התקבת)
Sewerage System for		מ'נ'נ'ל ת'ב ל ב'נינית
W-A1. Inhabited Island		W-A1 وِرْسُرْوِبِورِدُو مُرَسُّرُ مِرْمُورُرُ دِفْرَوُمُ وِسْرُورُ
W-A2. Commercial & Industrial		W-A2 و دروسر مرد سيرد كالرور
W-B3. Independent Sewerage Treatment		W-B3 مِرْدِ زُرْدُ مِنْ اللهُ عَرْدُ مُرَدُّ عَمِرَ حُرِثُو
plant		0090 EP+1
Detail Design/as-built Approved Yes 🗆 端		يْعُ مِرْدُ مِنْ اللهِ - وَرْعُ وُسُورُمُووُ وَسُورُمُووُ مِنْ اللهِ No 🗆 مُرْمُرُ
Detail Design/as-built Approval	oro to	enter tout
Reference Number: Click or tap h	ere to	פריים בי אל ביים בי היות בי הי

Mark all the applicable options here for all facilities that are intended to be registered. Eg: to register power system and water system of an inhabited island the applicant shall choose A1 and W-A1.

- Inhabited Island: All systems established to supply power, water and sewerage in inhabited islands as the utility service provider.
- Commercial & Industrial: All systems established to supply power, water or sewerage services (including self-use) for a commercial or industrial application. This includes resorts as well.
- Independent Power Producer: This is where power generation is done by a party other than the utility service provider and sells to the utility service provider (eg: solar PV system under a PPA)
- Network/Infrastructure operation: If the applicant only operates part of the system that provides the utility service (eg: generation, transmission or distribution)
- For all existing facilities, if the as-built is endorsed by the Authority it is to be indicated and the reference number on the document issued stating the approval of as-built can be stated here. If there are multiple reference numbers for an application involving multiple facilities all the reference numbers shall be listed.





Section 3: Owner Details (Appli	cant)	3 وَسَرُ عَادٍ: وَبِرُونَهُمْ وَدُورُونُهُ (رَبُرُبُو وَمُرْهُ
Complete all of the following.		جِهِوَبِوْ رَبِرُ عَمْدُ وْمِرْوَنْهُورُوْ.
Business Name:	Click or tap here to enter text.	ويرؤيره بزش
Address:	Click or tap here to enter text.	ره در
Atoll and Island:	Click or tap here to enter text.	הפינה ז'יני
Registry No:	Click or tap here to enter text.	برُحِ سُوعَ بِمِ سَرُسُوهُ بُو:
Contact No:	Click or tap here to enter text.	و یان ۱۰۰۷ و می توسر سرمتر تعامیر
Email Address:	Click or tap here to enter text.	رِ دُرِوْ رُدْ عُرْبُ:

This section refers to the details of the owner of the facility.

Section 4: Focal point Details		4 פית' שין: במכילה בשני לשבו הבפשב 4 פית' שין: במכילה מעיד למשו במקבה
Complete all of the following.	· · · · · · · · · · · · · · · · · · ·	جِهِوَمِوْ رَجِرُ مُمَدُّ وَمِرْوَنْكُمُوْدُ
Name:	Click or tap here to enter text.	سرَش:
ID card Number:	Click or tap here to enter text.	مرمدية . مُرْثُ مُرْشُونُهُمْ
Designation:	Click or tap here to enter text.	: 25 2
Email Address:	Click or tap here to enter text.	رورو ده بره:
Contact Number:	Click or tap here to enter text.	2) א 0 א 2 2 ציע עניקס אק: 2 ציער איניקס אק:

This section refers to the details of the focal point on behalf of the owner regarding the facility.

Section 5: Site Details	ל פיצ האו האפשה ברוקבה	
Complete all and choose as appropriate.	بِيَهِوْ رُبِنُ مُمَاهُ وْرِيْوَالْمُورْدُ وَلَا مُنْهِدُونُو مِنْ يُمَاهُ يُمَا يُمَاهُ وَمُونِهُ الْمُمَاوِّرُونَ	
Facility Building Name:		برو گرفوی سرس
Registered Address:		مَرَي سَاعَ يُرِكُ مُنْ وَرُوعً مُنْ مُرْسٍ:
Atoll and Island:		21 1581
Network coverage area:		ש 200 / / שני מתש פע ע עפות ש:
Full Island		في بركز
Specific Area		2016 en - 12/2010 272 en - 12/2010
Stand-alone System		والذكة الرؤاء أراثهم سرع في
Note: If detail design/as-built is not approved showing the network coverage.	d, attach a map	23: 430 4300 103 -263 6-300 20 100 100 100 100 100 100 100 100 10

This section refers to the site details of the facility including the name of the facility, address and network coverage of each facility. For an application with multiple facilities the names of the facility and addresses can be listed if different for each facility.



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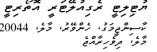


Section 6: Documents to be submitted along with the	ne form	6 כית בין: פברים למלילים בחשונת
Choose all appropriate.		شارده وهوا وهالماده والمادة
Company Registration		مامروسری بری سامنی پر
Copy of Focal Point ID		وُمَوْ يُرْمِرُهُ وَ مُرْدِيدٍ مَا يُورِيدُ
Notarized power of attorney document (for focal point)		ת'פ' אור ב' אול אל ה' ה' אור ה' איני ל ה' איני ל אל ה' איני ל אל אל ה' איני איני ל אל א
If any changes were made to the approved detail design, as-built drawing with the changes highlighted		ۇسىلىم دۇرۇ ئەلىم ئەلىمىدى ھۆۋە مۇسىدۇرۇرۇ) مەرەپەر دارىدى ئەلىرى ئەلىمىدى دەرەپ ھۆرەپەر دارىدىدۇرۇ ئەلى - ھوھ ئىدىرىر
Land Permit issued by the relevant council (if an inhabited island)		ئۇئ ^ە ئانىۋسۇڭ قۇقاتۇرۇ - دۇ ئىدۇ (دېرىم بېرىدۇ ئىزىدىرى)
Network coverage (if there is no detail design/as- built approved)		תלים כל מ' מ' מ'לים (ב' ב' מילים ב' ב' מילים ב' ב' מ'לים ב' מ'
Filled Asset Registry (Annex 1)		رُبِررُدُ لَا مُورِدُهُ مُنْ عُلَى مُوسِعٌ مِنْ عَلَى إِنْ فَرْدُورُ 1)
Proof of Asset Ownership		مرسوع المريم معودة أم

This section refers to the documents that need to be submitted for facility registration.

- Company Registration: Copy of the registration certificate issued by Ministry of Economic Development.
- Copy of Focal Point ID/Registration: This is the identification document for the focal point. For locals this is their national identity card. For foreigners this can be official documents such as passport or work permit.
- Power of attorney document (for focal point): This is a letter/document issued by the company (owner) stating the focal point that has been assigned.
- For facilities with approved detail design where changes have been made during construction and operational phases, the updated as-built document must be submitted.
- For facilities that do not have a detail-design or as-built document approved they must submit the network coverage for each facility.
- Filled asset registry as shown in Annex 1. Applicant may use their own format as long as the required information is included.
- Proof of asset ownership can be submitted by documents such as purchase order, invoice or documents that state assets have been transferred to the applicant (eg. Handed over after completion of a project)









Section 7: Declaration					7 وَمَرُ حَدٍ: رِقَامُدُ
و کود مادسماره و دوو کو در					
לים עלית שתתפתם תכי העל	رم عُوْ	عودو. هميريد وس	622 20636 266	33763 V 3	בונייני של בל הל של של של בל ב
سار الرام ورود وروع وروع	16600	3 50,000 00 00 00 6	مُوَكُونُونَ مُرَدِ وِ	2 20636 95	مروع وعد روع درع مرسم
ي وهولايرونو ود مرهوس و					
		ۇ.	المروم كورو مراد كالمراكب	رُرُعُ مُونِدُ وَ ا	مُرْوِرُ لا سَمَالُهُمْ وَجُودُ لُو وَاللَّهُ وَاللَّهُ اللَّهِ اللَّهُ اللَّهُ اللَّهُ اللَّهُ اللَّهُ اللَّ
I hereby certify that the information shall produce proof of such into by the Authority. I am aware that the information provided from this application.	formationat the U	n if I am called upon Itility Regulatory Autl	to do so. I agree to nority reserves the	facilitate any s right to reject t	ite inspections required his application, if found
Name	سرکبٹر	Signature	Y.E.	Stamp	والأبر خائديس
Designation	355				
Date	مُويِرِدُ				

This section is the declaration by the owner. And should be signed by the owner or a person who has the capacity to sign on behalf of the owner.

Annex 1: This annex covers the asset registry format that is to be submitted with the application.

Annex 2: This annex covers the minimum requirement for asset registration. The components mentioned under this annex must be included in the asset registry for each respective facility.

Annex 3: This annex covers the fees applicable to different services and different kinds of facility registrations.

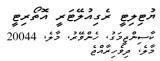
Chapter 2.2: GEN02: Application for Utility Service Operating License

Section 1: Application Type			1 وَمَرْ حَدِي مُورِّ رِفْرَةُمُ
Choose only one option from the following		غرق.	جهزية وفروهوا فغيث بالبائد المهر دالة
Application Type:			بر ورا سترس گاری
New		•	مُوَرُّ
Renew		•	2,227 2,242 2,242
Termination of License		•	وَرِسَاءُ رُوُوْرُرُ
Re-issue (Lost /damaged)			روه ناه دره (کارو در ارودو)
License Type: Temporary	وُدُمِ 🗆	Permanent	وَرِسَسُوسُو مُّوَمَّى: مُرْدِدِ [
Existing Operating License		•	لَدُوْ مُرْجِ مُرْدِ وَرُرِ سَاءُ مُ مَا وَمُرْمُرُ مُ
Number (if applicable):			سَرَسْرَهُ ثَمْرُ (دَرُدُ مِنْوَسْرَدَد):

This section refers to the type of application.

- For application type the applicant shall choose one of the options available.
 - New: Application for a new license
 - o Renew: If applying to renew an issued license for an existing licensed operator.

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- Termination of license: If the operator is no longer operating the already licensed facility and their license has a remaining validity period the operator can apply to terminate their active license.
- Re-issue: If an operator needs a copy of the license issued to them due to the document being lost or damaged.
- For license type the applicant shall choose one of the options available
 - Temporary: This is a temporary operating license issued for a maximum duration of 1 year.
 - o Permanent: This is a permanent operating license issued for a stated period between 5-30 years as indicated under Annex 2.
- Exiting operating license number: this is the reference number if there is a license already issued to the operator of the stated facility. This is applicable to all applications except "New" type applications.

Section 2: Type and purpose of Facility	2 وَمَرْ مَهِ: مِرْدُوْدُ دُومُهُمْ عُمْرُونُدُ وَثِمْ
Choose all appropriate.	المتروعة اعتبراها) بقد اعتقادو
Power System for	رَعَمُدوُ مِنْ وَمُرْ
A1. Inhabited Island	Al . وِرُسُورِدِهُوُ مَرْمَرَرُرُ دِوْوَمُر وِمِرْوَرُ
A2. Commercial & Industrial	A2 وِمَرَّهِ مَهِ سِيمَّهِ عُثَرُورُ
B1. Independent Power Producer	B1 مِرْمَ رُسُونَ مُوْمَدِ كُرْمُو مُرْمُونُونُونُونُ B1
B2. Network/Infrastructure Operation Only	B2 ﺋﯘﻟﺪﯨﻨﯩﺮ ﺷﯘﻟﯘﺕ ﺷﺮﯗﻧﯩﺮ ﭘﯧﺪﯨﺮﺍﻟﯘﺗﺮﯨﻨﯩﯔ ﺗﯩﺮﻧﺎﺗﯩﻜﯩﺮ ﺋﻪﻛﯘﻧﯘﻧﯩﺪﯨﺪﯨ
Water Supply System for	2632 575
W-A1. Inhabited Island	W-11 و رُسُورِدُو بَرُسُورِدُ جِوْدِي وِمِرْدُ مُ
W-A2. Commercial & Industrial	W-A2 وَادَوْمِد ادَارِ سِيرُد كَاشْرُورُدُ
W-B1. Independent Water Producer	W-B1 برشو پزشره شرفانشر وشر دودودر
W-B2. Network/Infrastructure Operation Only	W-B2 - رُحُدُرُمَاسِ مِنْ جُولُوا إِرِسْ وَقَرْدُسْ جَاءِرُمُو مُرَسَّ جَاءِرُمُونَ مُرَسَّ مِنْ مُرَمَّرُمُو دِرِي مُرَاجِعُ مُرْدِيْهِ
W-B4. Rainwater Harvesting and Distribution (without a network)	W-B4 בּבְּרֵבֶּל בְבִבְּיבֶיה בְּבִּיבִיה בִּבְּיבִיה בְּבִיבִיה בִּבְּיבִיה בְּבִייה בּבְיבִיה בּבְיבִיה בּבְי
Sewerage System	سَرُوْرُوُ مِنْ وْحَدُدُ
W-A1. Inhabited Island	 □ ९००००००००००००००००००००००००००००००००००००
W-A2. Commercial & Industrial	W-A2. وِوَرُوْرِ رَدِرِ سِعَرْدٍ صَارِدُوْرُ
W-B2. Network/Infrastructure Operation Only	W-B2. رُوَدُرَ مَامِرِ مَرْجُ وَ ثَنَّ الْمِيشَّرُ وَمُرْسَاجُ خَرَفَتَهُمُ مِنْ الله الله الله الله الله الله الله الله
W-B3. Independent Sewerage Treatment plant	\square -W-B3 কুন্দ্র কুন্দুর কুন্দুর কুন্দুর \mathbb{Q} - \mathbb{Q}
	دَّهُ وَ وَمِدْ مُرْدُ وَهُ وَهُ وَهُ وَهُ وَهُ وَهُ وَهُ وَه
Note: All temporary licenses will be issued for a perio of 01 (one) year.	رَمُوْسِوْ جَرُوَتُو 02 دَرِي (مَرُوسِوْ جَرُوَتُو 02 دَرِي) od جُرُورُ وَدُوسِوْ 10 (دُمَادُ) دَرَثُرُوُ مَرُجُّة: رُمِرِدُ وَدُمِهِ وَدِسَاسُهُ ثَرْنَا مُرَوَّسٍ 10 (دُمَادُ) دَرَثُرُوُ دَدْدَمُ مُرُوْدُ.
Detail Design\as-built Approved Yes 🗆 端	يغ مرفر عن مراكمة موقع و المستمرور الرسر No 🗆 مرسر
Detail Design\as-built Approval Reference Number: (if applicable):	۽ ڪَهرهُ ۽ نَهُ مِرْمُ اُمَدُّةِ - حَرَّقُ وُسْانَ مِر مُرُوْمُرُسُ مَرَّمُونَهُ : (مُرَّهُ مَرْدَ) مَرْدَ)

This section refers to the type of facility being operated. Applicant can choose all applicable facilities.

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- Inhabited Island: All systems established to supply power, water and sewerage in inhabited islands as the utility service provider.
- Commercial & Industrial: All systems established to supply power, water or sewerage services (including self-use) for a commercial or industrial application. This includes resorts as well.
- Independent Power/Water Producer or sewerage treatment plant: This is where power/water generation or sewerage treatment is done by a party other than the utility service provider and sells to the utility service provider (eg: solar PV system under a PPA)
- Network/Infrastructure operation: If the applicant only operates part of the system that provides the utility service (eg: generation, transmission or distribution)
- Licensing period: this can be left blank if applying for a temporary license as the issued license will be for 1 year. For permanent license the applicant shall state between 05 30 years as stated in Annex 2.
- For all existing facilities, if the as-built is endorsed by the Authority it is to be indicated and the
 reference number on the document issued stating the approval of as-built can be stated here.
 If there are multiple reference numbers for an application involving multiple facilities all the
 reference numbers shall be listed.

Section 3: Operator Details		3 פֿית פֿיף: קייני צָּאַפָּצָ בְּהַנְּבֶּפָּ
Complete all of the following.		בַּאַבַבֿיב לֹאֵל בּאָל בּאָר בָּאַלבּיבּי
Name of Company:	Click or tap here to enter text.	כ 0 כ . 'עות ציעת ז' שלעת:
Registration Number:	Click or tap here to enter text.	براي مراي مراي مراي . براي مساوع بر مشوي بر .
Mailing Address:	Click or tap here to enter text.	، ، ، ، ، ، ، ، ، ، ، ، ، ، ، ،
Email Address:	Click or tap here to enter text.	ر درو دعرب: رورو دعرب:
Contact Number:	Click or tap here to enter text.	2) - 0 - 2 2 צינות עתיעת 60 את: 2 צינות עתיעת 60 את:
Website:	Click or tap here to enter text.	وُهُ وَهُ وَهُ وَهُ عَالِمُ عَالَا عَلَى الْعَالِمُ الْعَلَى الْعَلِيقِيلِ الْعَلَى الْعَلِيمِ الْعَلَى الْعَلِيمِ الْعَلَى الْعَلِيمِ الْعَلِيمِ الْعَلَى الْعَلَى الْعَلَى الْعَلَى الْعَلَى الْعَلِيمِ الْعِلِيمِ الْعَلِيمِ الْعِلْمِ الْعِلِيمِ الْعِلْمِ الْعِلِمِ الْعِلْمِ الْعِيمِ الْعِلْمِ الْعِلْمِ الْعِلْمِ الْعِلْمِ الْعِلْمِ الْعِلْمِ ا

This section refers to the details of the operator.

Section 4: Focal point Details		ל פֿית שות: כחכת מעית נמפג בחתכם 4 פֿית שות: בחכת ש
Complete all of the following.		באצים לעל באל באובלים
Name:	Click or tap here to enter text.	سرَيْر.
ID card Number:	Click or tap here to enter text.	رُد. ٤٠ - بر الله الله الله الله الله الله الله الل
Designation:	Click or tap here to enter text.	
Email Address:	Click or tap here to enter text.	ر درو دغیرے: درورو دغیرے:
Contact Number:	Click or tap here to enter text.	2) מם אר ב 2 באינת ניתנים את: 2 באינת ניתנים את:

This section refers to the focal point on behalf of the operator. This is the person the Authority will contact regarding the operations of the facility.







Section 5: Facility Details		5 وَمَرُ عَدِ: وُسوعِهُ وَدُوْدُهُ
Complete all and choose as appropriate.	. נותנים מניים . נותנים מניים	جِهِ وَمِوْ رَمِرُ حَمَدُ وَمِرْوَنَهُورُ وَرُ مُنْهِ وَمُو
Facility Registration number:	Click or tap here to enter text.	و موج بروسه في برميش سرسره بر
Facility Building Name:	Click or tap here to enter text.	מ"ל ב" מ"ל. מב"ל מ"ל ב"
Registered Address:	Click or tap here to enter text.	ئرى سەھ ئولىرۇ دۇ ئىرىس:
Atoll and Island:	Click or tap here to enter text.	
GPS Coordinates	Click or tap here to enter text.	
Network coverage area:		ט 000 יר מט 0 מתש פע ע פארם:
Full Island Coverage		دُرِ بر <i>ُ</i> رُ
Specific Area	Specific Area	
Stand-alone System		פרצה התבור למנית יתש
Note: If detail design/as-built is not a	pproved, attach a	ייש ב באריים באים באים באים באים באים באים באים ב
map showing the network coverage.	· ·	ر در

This section refers to the facilities being operated. For cases where application covers operation of multiple facilities, all facilities can be listed.

Section 6: Declaration				6 وَسَرُ حَدٍ: دِوْتُدُيْرُ		
وَجِوْدُ صَرَّمْ مُورِدُ وَدُورُومُ وَمِرُونَ عَوْدُ رُمِ سِعَدُرُ وَدُورُومُورُدُ مُومِجِمٌ مِوْمَرُ صَرَّمُودُ مَ سِمْدُودُ وَوَوْدُ						
	י מילים בי מילים בי					
ת בל בל עם היול היות בל בל בל בל בייתה ב	ه ۱۰ در					
. הלציתו צייל עולפי כל הפציתי כ	לא הפאש הל השבית פינית פינית פינית	תשתש אנו	2 0 0 12222 ANORA	رسر ترام کار، و وو		
	.979	י ב כ כ כ כ כ כ כ כ המקספטית הנקשי	رِهُ رُمْتُرُمُونُونُهُ وَ وَ	ريوس سيرر دودر		
I hereby certify that the information provided above is complete, true and correct to the best of my knowledge and shall produce proof of such information if I am called upon to do so. I agree to facilitate any site inspections required by the Authority. I am aware that the Utility Regulatory Authority reserves the right to reject this application, if found that the information provided is false. Additionally, I agree to the terms and conditions of any approval that results from this application.						
Name يرّبر ا	Signature	×ِب	Stamp	פַתנוֹא בארצית:		
Click or tap here to enter text.			(if business)	(פַתנֿבֶּעָתֹנֵ שֹנבׁ)		
Designation 355						
Click or tap here to enter text.						
Date مرير الم						
Click or tap here to enter text.						

This section refers to the declaration of the operator. The application shall be signed by a responsible person of the operating company.

Annex 1: This annex refers to all the documents to be submitted with the application.





Documents to be submitted along with the application form		פאצות פית בצבת המ התוצמש ה המחמת
Annex Part 1: Required for all Applications		عَهُوْوَدُهُ 1 وَمَرْ حَدٍ: رُمْرَةً رُبِرُ وُوَعَدٍ مِنْ
Company Registration		۵۰۰ د ۵۰ د مرح سوچ بر سامر توسری مرح سوچ بر
GST registration Certificate		ي. رُسْه. ع. كرفي سمع كرم مرم كرد كرك من ع كرم ع
Company Profile		۵۰۰ م. ۵۰۰ ه مسموسری تومورو
Board Resolution		0.0 × 5 × 5 × 5 × 5 × 5 × 5 × 5 × 5 × 5 ×
Service Agreement		ינים ? כדים כני) 0 יים כני קברים צמעתבת תכב אהמישופית
Commissioning Report		م در مشهر در
Please refer to Annex 3 for commission report template.		
Company Financial Audit Statement (latest fiscal		كَالْرُوْسِرِهُ وَرِسْرُسْرُ مُسْرُو رُبِي الْمُصْطَوْ (مُنْرُو وَرُدُو
year)		دُّورِ مُرَرُثُر)
Note: Service agreement is not required if the operator	or is	شَرَعُ: رُورِوُرُوُّ وَرِسَسُونُ عُوْمَرُسٍ A2 شَرْوَمُو W-A2 سَرَوَ،
the owner of the facility for licence type A2 and W-A2.		(10) (20 (1)) 0 (0 (1) 2) (1) (2) (2) (2) (2) (2) (2) (2) (2) (2) (2

This annex part refers to the documents that must be submitted with all applications.

- Company Registration: This is the registration certificate issued by the Ministry of Economic Development.
- GST registration Certificate: This is the registration certificate issued by Maldives Inland Revenue Authority.
- Company profile: this is the introduction of the company which provides information regarding the activities, mission, goals and strengths of the company.
- Board Resolution: This is a document issued by the board of directors of the company stating they have agreed to operate the applied facilities.
- Service Agreement: This is the agreement between the responsible council of the utility services.
- Commissioning Report: This is the report generated after the commissioning phase of the facility. This document is not required by facilities already operational before publication of the regulations stated in Chapter 1.

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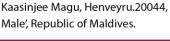




Annex Part 2: Documents to be submitted for Temporary license and New Applications		של פוצ 2 פוע בין: פצים פתו-מינושל לעל לינים ל בחימות
House connection list (at least 90% connections established) – required only for A1 and W-A1		
Please refer to Annex 4 for house connection list template.		
Connection material list for new connections (30% of the household list) – required only for A1		رُدُ رَبِيْنُ مَنْهُمُ مِيْهُ دُونَ يُورُدُ مِنْ مُنْهُمُ مِنْهُ مَنْهُمُ مَنْهُمُ مَنْهُمُ مَنْهُمُ مَنْهُمُ وَعِيْمِهُمُ وَمِنْهُ فَعِيْهِمُ وَمِنْهُمُ اللَّهِ عَلَيْهِمُ اللَّهُمُ اللَّهُمُ مُنْهُمُ اللَّهُمُ اللَّهُ
and W-A1		הב W-Al שש באתר
Proposed Tariff structure (if applicable)		(مُرْزَةٌ عَالِمِوْ بِمُسْرِيَارِ } (خِرْدُونِهُ مُرَّدُ مُرَّدُ مُرَّدُ مُرَدُ الْمُدَّارُدُ)
Operators (Name, ID No, Designation, qualification) – minimum 4 operators with		د کرکٹرنے ٹریش (مَرش درد.ید. ناتی سَرش مَدُن دُدُودُ، دَسَرَوَثَر) - دَرُردُودُندُ C3 شائع رِنائع ہوہ وَردگ، دَدُودُدُندُ 4
minimum C3 certification.		x 1 x 1 x 0 1, g x x g x x x .
Part 2A: Additional Documents for Power systems:		2 हेर्स हेर्ड A: रेपेड्रेट्ड स्टूडें केर्ये केर्सिंड हर्डर क्रेस क्रिय
Power testing and maintenance equipment list		שלתה שנים לה בל ל בל היא היא היא בל של ביים
Part 2B: Additional Documents for Water and Sewera systems	ige	2 وَمَرُ جَوِدُ 2 وَمَرِ مَرْدُودُ مِرْهُودُونَادُ جُدُمُودُ مِهْدُ مِهْدُ وَمُودُ مِرْدُومُومُومُونُ
Water Quality test reports		ני א א א א א א א א א א א א א א א א א א א
Please refer to Annex 5 for water test report template.		-
Water and sewerage laboratory equipment list		ניאר הרולי היים לי מים מים מים מים מים מים מים מים מים מי
Minimum equipment requirement is the daily water testing requirem	ents me	ntioned in annex 3.

This annex part covers documents to be submitted for a new or temporary license application. Part 2A refer to documents to be submitted if the application includes a power system. And Part 2B refer to documents to be submitted if the application includes water and sewerage systems.

- A minimum of 4 operators for each facility are required for a temporary license with a minimum qualification of C3 certification. This list can include engineers and other technical staff in the operating company available at the facility.
- Power testing and maintenance equipment list: this a list of measuring devices and devices used for maintenance such as multimeter, ammeter, equipment used for distribution box installation etc.
- Water quality test reports: this is the water quality test report issued by a certified laboratory (local or international) that covers all the test parameters mentioned under Annex 5.
- Wastewater quality test reports: this is the wastewater quality test report issued by a certified laboratory (local or international) that covers all the test parameters mentioned under Annex 5.
- Water and sewerage laboratory equipment list: this is the list of equipment available on site
 for water testing required to test the parameters stated under Annex 5. If there is no laboratory
 established in the facility the operator can submit a commitment letter as stated on the
 application form providing the commitment to carry out the water testing necessary from a
 certified laboratory.



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Annex Part 3: Documents to be submitted for Perma	anent	ש' ב' פ'
Operators (Name, ID No., Designation, qualification) – minimum 6 operators with minimum C3 certification.		﴿ ﴿ مُنْ مُنْ مُنْ الْمُنْدُ الْمُدِدِّ الْمُدِيدِ اللَّهِ الْمُنْ الْمُنْ الْمُنْ الْمُنْ الْمُنْ الْمُنْ الْم - مُرْدُونُدُنْدُ C3 سَاعَ دِمَاعَ فِي مِنْ وَدِدًّا الْمُرْدُونُونَ الْمُنْ الْمُنْ الْمُنْ الْمُنْ الْمُنْ ا ﴿ يَنْ الْمُنْ الْمُنْ الْمُنْفِقِ الْمُنْفِقِ الْمُنْفِقِ الْمُنْفِقِ الْمُنْفِقِ الْمُنْفِقِ الْمُنْفِقِ الْم
Health and safety manual		سردر در سوری ویردو
Operation and maintenance manual		X ; 2 , 0 , 0 , 0 , 0 , 0 , 0 , 0 , 0 , 0 ,
Emergency response plan		תכל יות ארים ביים ביים ביים ביים ביים ביים ביים ב
Proposed Tariff structure (exempted for resorts)		(تررَرُوٌ عَبِرُو رَسِرِيسِ: (برِصْعِيمَاتُر رِسْمِيسُمُو)
5-year investment plan		5 رُرُرُدُ رِمْرُوْسُ فَيْ وَمُرْمُ فِي وَمِيْرُ
5-year load forecast		و در
Company service regulation		۱۳۰۵ و ۱۳۰۵
Company business plan		ده در رای ۵ می ۵ مامر توسری و افزیم در فرسر
List of services and prices (if applicable)		خِرْدُوْدُو وِسْعُدِ دُدُورُ (سَرِيَ دُعِوْدِهُ سَرَدُ)
All application forms for the services provided by applicant with Terms & Conditions (if applicable)		הצימה ריבים לבלים המי לבלים המינים לה הצימש (מינית ילבלים הל לבלה המינים (מינית ילבלי) תביילית (היג יואב')
Fire-safety inspection letter (from relevant government body)		وَبَرْبِرِ سِوْجٍ دِرِدْ دِرْدِ وَ مِنْ مِنْ مِ الْحَرِيْ لَا ثَرِيْ كَا لَوْهُ مِنْ وَوَبْرِيْرِ سِوْجٍ دِرِدْ دِرْدِ وَ مِنْ مِنْ مِنْ مِنْ مِنْ الْمَاثِيرِةِ لَا وَفَالِمَّا مِنْ مِنْ الْمِنْ دِوْرِيْرِيْرِيْنِ مِنْ ()
Document stating any conditions issued under a temporary license has been met if any.		وُدْمِ وَرِسَسْءُر دُرُوْتُ سَمَدْمُرُ وَّ سَرَدُ، دُمَاشُ دِمِرَدُوْتُهُ وَرُمَاسُ دَمْرُدُدِي وِهْرُوْدِ.

Part 3 of Annex covers the documents to be submitted for a permanent license application.

- For all permanent license applications, the following documents are required.
 - 1. Operators: A minimum of 6 operators are required for a temporary license with a minimum qualification of C3 certification. This list can include engineers and other technical staff in the operating company available at the facility.
 - 2. Health and Safety manual: this a health and safety manual for the operations staff working at the facility required under the Energy and Water Acts.
 - 3. Operation and Maintenance manual: This is the document outlining how to operate the system and to carry out maintenance works of the system
 - 4. Emergency response plan: this is the document that outlines the procedure that will be followed in case of different types of emergencies.
 - 5. Proposed Tariff structure. This must be within the maximum tariff rates set.
 - 6. 5-year investment plan based on the demand growth forecasted and company expansion planned if any.
 - 7. 5-year load forecast should cover the expected growth for the demand of service.
 - 8. Company service regulation: This the general regulation of the company related to the utility service provided.
 - 9. Company business plan
 - 10. List of services and prices: This includes all the utility related services offered by the company.
 - 11. Application forms for the services provided with terms and conditions.
 - 12. Fire-safety inspection letter: this is the document issued by MNDF (Maldives National Defense Force) or any other party endorsed by Ministry of Defense that the facility meets the fire-safety requirement and should be valid at the time of application.



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13. Document stating any conditions issued under temporary license has been met: this is a document issued by the operator showing that any condition set by the Authority while issuing the temporary license has been met.

Annex 2: This annex covers the fees applicable. The license fees are stated as annual fees. The amount due is calculated by multiplying the applied license duration with the fee value.

Annex 3: This annex includes the Commissioning report template for both water and sewerage systems. This document is required for newly developed facilities in inhabited islands and is not required for currently operational facilities. If applicable the applicant can use their own format if the identified fields in the template are included.

Annex 4: This annex includes the house connection list template to be filled by the service provider.

Annex 5 covers the water and wastewater testing parameters and their allowed ranges.

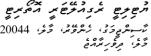
CHAPTER 3: Submission Of Applications

- All applications can be submitted over the counter during official hours or online by emailing
 to <u>secretariat@ura.gov.mv</u>. The applications submitted online after official hours each day will
 be entered the next working day.
 - For online application cases where files cannot be attached due to its size, the file(s)
 can be uploaded to a cloud service (Eg: Google Drive, One Drive, etc.) and link shared
 with the email.
 - For applications where links are provided, the link(s) shall be valid for at least 30 days.
 And must have guest access for the duration.
 - For over-the-counter submissions a digital copy of the application shall be provided on a storage device along with the application.
- A notification of acknowledgement will be sent to each application.

CHAPTER 4: Process Of Registration of Facilities.

- Once the application is processed and if the application meets the criteria for a facility registration an email will be sent to the applicant with the following details to complete the payment
 - Application type:
 - Reference No.
 - Amount due (fees for the facility registration are also mentioned of the application form)
- The applicant can make the payment through Bandeyri Portal and email the receipt to the Authority.
- Once the payment is made, facility registration document will be issued by email to the Applicant.

Note: an inspection is not mandatory for facility registration applications. If all documents are submitted, Authority can issue a facility registration document once the fees are paid.





CHAPTER 5: Process Of Licensing

CHAPTER 5.1: General information:

- There are two types of Utility Operating License for each sector (Energy, Water and Sewerage)
 - Temporary Operating License (TOL)
 - Permanent Operating License (POL)

CHAPTER 5.2: Criteria for TOL:

- TOL is issued if the application is for a temporary operating license **OR** if the facility does not comply with the requirements for Permanent Operating License.
- The required documents for TOL are listed on the application forms "Application for Utility Service Operating License" (GEN02).
- Maximum License period is 1 (one) year.
- If the Licensee is unable to comply with the requirements for Permanent Operating Licensee within the 1-year of the TOL period, then the Licensee can apply for an extension of the TOL.
- Any TOL issued can be extended multiple times if required. An application form must be submitted for each extension and each extension will be granted a maximum of 1 (one) year.
 The annual fee stated in the regulation and the application form will be charged for each temporary license extension.

CHAPTER 5.3: Criteria for POL:

- POL is issued when the facility fully complies with all the pre-requisites for Permanent Operating License.
- Minimum License period is 5 years
- Maximum License period is 10/30 years based on type of license applied.

CHAPTER 5.4: Processing TOL applications.

- Once the application is processed and if the application meets the criteria for a TOL an email will be sent to the applicant with the following details to complete the payment
 - Application type
 - o Reference No.
 - Amount due (fees for the TOL are also mentioned of the application form)
- The applicant can make the payment through Bandeyri Portal and email the receipt to the Authority.
- Once the payment is made, a TOL will be issued by email to the Applicant.
- The terms and conditions for the license will be attached with the license issued to the applicant.
- Note: An inspection is not mandatory for TOL applications. If all documents are submitted, Authority can issue a TOL once the licensing fees are paid.

CHAPTER 5.5: Processing POL applications.

- If the application is complete then URA will inform the Applicant an Inspection date within 5 days of POL submission.
- Inspection of the facility is mandatory for all POL applications.
- Before the POL Inspection visit by URA the Applicant should ensure that all the necessary requirements (mentioned in section 3 and 4) are ready onsite.
- Refer to Annex 1 for onsite requirements of each type of facility.

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- Refer to Annex 2, 3 and 4 for pre-requisite checklists for the applicant's convenience.
- Ensure all items on the checklist are available during inspection for a more streamlined inspection.
- Note: if it was found during the inspection that the pre-requisites for POL are not met, a TOL will be issued to the facility instead.
- Once the inspection is completed and if the application meets the criteria for a POL or TOL an email will be sent to the applicant with the following details to complete the payment
 - Application type
 - o License type
 - License duration
 - Reference No.
 - Amount due (fees for the POL are also mentioned of the application form)
- The applicant can make the payment through Bandeyri Portal and email the receipt to the Authority.
- Once the payment made is confirmed, the license will be issued by email to the Applicant.
- The terms and conditions for the license will be attached with the license issued to the applicant.





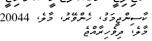
ANNEX 1 – Onsite Requirements

This annex covers the onsite requirements for when the inspection takes place under a POL application for each type of facility.

- 1. Onsite requirements for a POL of a Water Supply System
 - i. As-built drawings (updated)
 - ii. Network Pressure test (minimum from 3 locations)
 - iii. Designated Sampling Point (DSP) locations.
 - iv. 6 Operators with certification (should have 1 be certified lab technician among the 6 operator)
 - v. Health and Safety Manual
 - vi. Operation and Maintenance manual
 - vii. Emergency Response Plan
 - viii. Safety equipment
 - ix. Spare parts list
 - x. Chemical storage space
 - xi. Customer service office
 - xii. Complain Handling Mechanism (CHM)
 - xiii. Water testing Laboratory setup
 - xiv. Water test reports (should comply with the supply water standard)
 - xv. Outfall inspection (visual inspection)
 - xvi. Daily/monthly data log sheets
 - xvii. Fire safety inspection letter
- Onsite requirements for a POL of a Sewerage System
 - i. As-built drawings (updated)
 - ii. Sewer pump specifications (brand and capacity)
 - iii. Ground water sampling point for Pumping stations
 - iv. Boundary walls for pump stations
 - v. 6 Operators with certification (should have 1 be certified lab technician among the 6 operator)
 - vi. Health and Safety Manual
 - vii. Operation and Maintenance manual
 - viii. Emergency Response Plan
 - ix. Safety equipment
 - x. Spare parts list
 - xi. Customer service office
 - xii. Complain Handling Mechanism (CHM)
 - xiii. Wastewater testing Laboratory setup
 - xiv. Wastewater test reports (should comply with the wastewater discharge standard)
 - xv. Outfall inspection (visual inspection)
 - xvi. Daily/monthly data log sheets
 - xvii. Fire safety inspection letter
- 3. Onsite requirements for POL of a Power System
 - i. As-built drawings (updated)
 - ii. 6 Operators with certification
 - iii. Health and Safety Manual







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- iv. Operation and Maintenance manual
- **Emergency Response Plan** ٧.
- vi. Safety equipment list
- Spare parts list vii.
- Maintenance log sheets viii.
- Daily/monthly data log sheets ix.
- х. Customer service office
- xi. Complain Handling Mechanism (CHM)
- xii. Fire safety inspection letter







ANNEX 2- Pre-Requisite Checklist for Water System Permanent Operating License

No	Check	Description
1		As-built drawings (updated)
2		Network Pressure test (minimum from 3 locations)
3		Designated Sampling Point (DSP) locations.
4		6 Operators with certification (should have 1 be certified lab technician among the
5		Health and Safety Manual
6		Operation and Maintenance manual
7		Emergency Response Plan
8		Safety equipment
9		Spare parts list
10		Chemical storage space
11		Customer service office
12		Complain Handling Mechanism (CHM)
13		Water testing Laboratory setup
14		Water test reports (should comply with the supply water standard)
15		Outfall inspection (visual)
16		Daily/monthly data log sheets
17		Fire safety inspection letter





ANNEX 3- Pre-Requisite Checklist for Sewer System Permanent Operating License

No	Check	Description
1		As-built drawings (updated)
2		Sewer pump specs (brand and capacity)
3		Ground water sampling point for Pumping stations
4		Boundary walls for pump stations
5		6 Operators with certification (should have 1 be certified lab technician among the 6 operator)
6		Health and Safety Manual
7		Operation and Maintenance manual
8		Emergency Response Plan
9		Safety equipment
10		Spare parts list
11		Customer service office
12		Complain Handling Mechanism (CHM)
13		Wastewater testing Laboratory setup
14		Wastewater test reports (should comply with the wastewater discharge standard)
15		Outfall inspection
16		Daily/monthly data log sheets
17		Fire safety inspection letter



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ANNEX 4- Pre-Requisite Checklist for Power System Permanent Operating License

No	Check	Description
1		As-built drawings (updated)
2		6 Operators with certification
3		Health and Safety Manual
4		Operation and Maintenance manual
5		Emergency Response Plan
6		Safety equipment list
7		Spare parts list
8		Maintenance log sheets
9		Daily/monthly data log sheets
10		Customer service office
11		Complain Handling Mechanism (CHM)
12		Fire safety inspection letter

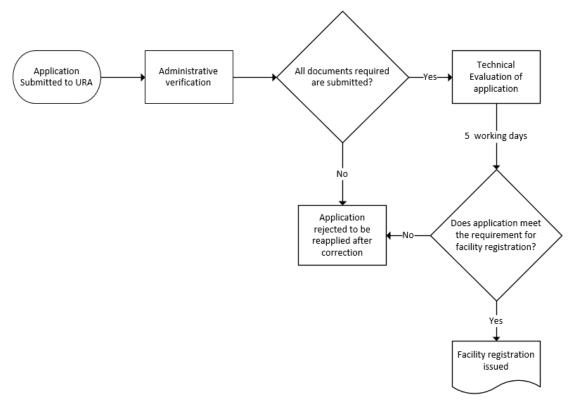






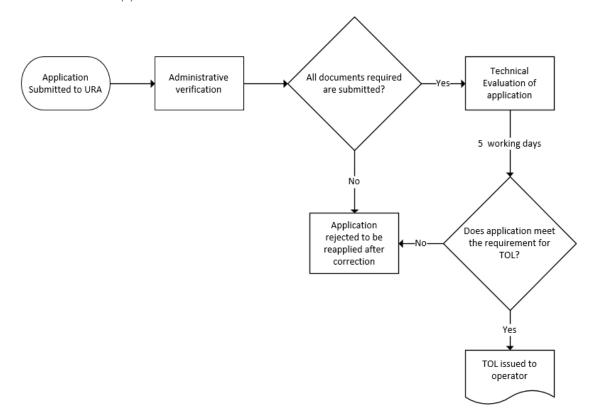
ANNEX 5- Process Flow for Utility Services Facility Registration And **Operating License Applications**

Annex 5.1 – Facility Registration





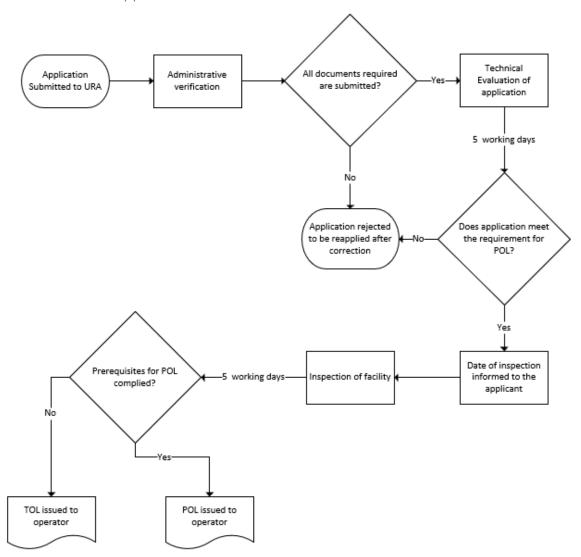
Annex 5.2 – TOL Application



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Annex 5.3 – POL Application



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